

## Appendix A

Section 18 of 21
<b>LICENSING OBJECTIVES</b>
Describe the steps you intend to take to promote the four licensing objectives: a) General – all four licensing objectives (b,c,d,e)
<i>Continued from previous page...</i> List here steps you will take to promote all four licensing objectives together. Consideration of the Brighton and Hove Council Licensing policy has been carried out to ensure the promotion of the four licensing objectives.
b) The prevention of crime and disorder A 5 camera CCTV system is in place covering all public areas of the premises enabling frontal identification of every person entering in any light condition. The CCTV system shall continuously record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings will be stored for a minimum of 60 days with time and date stamping and can be accessed and downloaded immediately when requested by the police or other authorised officer. There will always be at least one person present whilst the premises is open to the public who is able to operate and download images from the CCTV. An incident log shall be kept at the premises, and made available on request to the police or an authorised officer, which will record the following: • All crimes reported to the venue • Any complaints received • Any incidents of disorder • Any faults in the CCTV system • Any visit by a relevant authority or emergency service • All ejections of patrons • All seizures of drugs or offensive weapons • Any refusal of the sale of alcohol
c) Public safety All staff will be trained in emergency procedures and training records maintained. The premises will be maintained in a safe manner at all times. All exits will be kept unobstructed, easy to open and clearly signed. Written records of all accidents and safety incidents involving members of the public will be kept. These will be made available at the request of an authorised officer.
d) The prevention of public nuisance All refuse will be disposed of in an appropriate manner. Staff will be instructed to maintain all external areas in a clean and presentable manner at all times. Substantial food and non-intoxicating beverages, including drinking water, shall be available in all parts of the premises where alcohol is sold or supplied for consumption on the premises. Staff shall monitor customers smoking outside the premises on a regular basis and ensure patrons do not cause a public nuisance.
e) The protection of children from harm A Challenge 25 proof of age scheme shall be operated at the premises where the only acceptable forms of ID are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS hologram. The premises will operate a "No ID, No Sale" policy at all times for persons who look under 25. Staff will be trained in the understanding of this policy and training records maintained for inspection if requested by the

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police or any other responsible authority.

A record shall be kept detailing all refused sale of alcohol. The record should include the date and time of the refused sale and the name of the member of staff who refused the sale. The record shall be available for inspection at the premises by the police or an authorised officer of the Council at all times whilst the premises is open.